



MINISTRY OF WORKS, TRANSPORT AND INFRASTRUCTURE

CIVIL AVIATION DIVISION (CAD)



CAD OPERATIONAL TASKS FOR APRIL

11 April 2014: Polynesian Airlines Air Service License (ASL) The Airline had submitted all the required documentations and they were assessed as compliant. It was recommended to the Minister that reissuance of the ASL be granted.

22 – 25 April 2014: Polynesian Airlines Part 119 (AOC) and Part 125 (Medium Aircraft Operations) Audits

The audit was conducted by PASO Contracted Inspector David Jackson and assisted by MWTI-CAD Staff. The interim report at the exit meeting indicated that the certificate holder is required to enhance their quality systems to ensure continued compliance, and the AOC was reissued.

23 – 24 April 2014: PPS Part 91f Audit (Aviation Fuel Supplier Organisation)

The audit was conducted by PASO Contracted Inspector Michael Good and assisted by MWTI-CAD Staff. The interim report at the exit meeting indicated that the certificate holder is compliant.

During discussions with the Secretary for Transport, the Inspector was informed to further the scope of the audit to include fuel quality. This concern stems from a nationwide power outage on 13 April 2014 which lasted approximately 4 hours. The initial investigation pointed to diesel contamination as the casual factor for the power outage.

29 April 2014: Updated ICAO Universal Security Audit Program (USAP) CAP.

The finalized version of the updated USAP CAP forwarded to the Secretary for Transport for his perusal and endorsement before submission to ICAO.

CAD OPERATIONAL TASKS FOR MAY**19 May 2014: CAR Pt. 139 (Fagali'i Airport) Final Audit Report.**

Final audit report received and it identifies a few recommendations for improvement. The report has been forwarded to Certificate Holder for compilation of a Corrective Action Plan and certificate has been reissued.

22 May 2014: Follow Up Inspections on CAR Pt. 140 (Aviation Security).

Follow up Inspection was conducted to ensure that mitigating actions provided in the Corrective Action Plan by the certificate holder (SAA) has been implemented.

Inspection identified that a few issues remain outstanding.

23 May 2014: CAR Pt. 108 (Airline Operator Security Program).

Final audit report received and distributed to Polynesian Airlines, Virgin Samoa and Fiji Airways for compilation of a Corrective Action Plan.

The audit identified minor recommendations for improvement but overall the Certificate Holders are compliant.

23 May 2014: SPECIAL AVIATION PROGRAM (SAP).

The official confirmation for the Special Aviation Program funded by the Government of the Republic of Singapore was received. The SAP has been expanded to 10 Civil Aviation Training Awards, including one (1) Technical assistance project to be identified by Samoa.

CAD OPERATIONAL TASKS FOR JUNE**13 June 2014: Fiji Airways Air Service License Amended.**

The Fiji Airways ASL was amended to reflect the newly established direct route from Suva to

Apia and return. A collaborative effort between the Ministry and Fiji Airways brought to fruition this new route which should benefit both countries.

16 – 17 June 2014: CAR Pt. 139 (Aerodromes) Audit for Asau & Maota.

Annual safety audits for both airports in Savai'i was conducted by PASO Aerodrome Inspector and assisted by the MWTI-CAD Staff.

Both airports were found to be compliant with the Rule Requirements.

20 June 2014: LASER LIGHT INCIDENT.

The Ministry received a report from the SAA ATS Unit that a pilot had reported being targeted by unknown persons by using laser light on approach to land at Faleolo Airport. The Police were informed but the culprits were not found on the night of the incident.

Public Notices were published on media outlets to warn the public to refrain from such unlawful acts. The Ministry of Police & Prisons was requested to conduct a formal investigation into to this matter.

MARITIME DIVISION (MAD)

International Maritime Organisation emphasize security.

Security of maritime activities has been paramount since 9/11 attack in the United States. As a result, Heads of the International Maritime Organisation have realised the need to take further actions in emphasizing security in all areas of the maritime industry. This has led to the establishment of the ISPS Code 2003 whereby all contracting Governments are required to comply.



Etuale Tolo with his Certificate after the Security Training at SPA

This comprised the security of ships carrying passengers and cargoes as well as international ports. Currently, the government is very busy in getting all preparations ready for the SIDs conference to be held in Samoa in September this year. One of the big concerns from the maritime perspective is the safety and security of participants of the SIDs who will be accommodated on the cruise ship planned to be berthed at the Port of Apia. One of the security preparations is ensuring security is implemented as well as knowing how to respond to maritime threats. Relating to those preparations, MWTI's Principal Shipping Officer and Senior Safety Inspector of the Maritime Division attended the specifically-designed Training coordinated by the US Coast Guard in collaboration with the Samoa Ports Authority.



Makerita Atonio & Aisiga Nauma onboard MV Fotu Samoa II during ISM Audit.

The Audit Team from the Maritime Administration consisting of the Marine Surveyor and Registrar of Vessels conducted the ISM Audit for the MV Fotu o Samoa II on the 14th April 2014 prior to the expiry of Document of Compliance and Safety Management Certificate. The purpose of which was to ensure that the ship's crew continues to comply with the requirements of the ISM Code 1998 and ISM Regulation 2004 with respect to safe management and operations of ship and pollution prevention. The main objectives underpinning the code are to ensure safety at sea, prevention of human injury or loss of life, and avoidance of damage to the environment. Accordingly, the ship's master has the overriding authority over the implementation of the Safety Management System already developed and approved by the Samoa Shipping Corporation. In ensuring that the implementation of such system is in line with what is documented, auditing is considered the most relevant method of maintaining the compliance level for both the company and the ship. This will also encourage the crew to actually execute their responsibilities to avoid unexpected incidents.

The MV Lady Naomi's International Ship Security Certificate was due for ISPS Auditing at the end of June 2014 and the Principal Surveyor conducted its ISPS Audit prior to the expiry date to give ample time for the company to rectify any deficiencies that may be found. This vessel is engaged on international voyages and it is a must to ensure it is fully compliant with the ISPS requirements so that its routine voyages to and from Pago Pago, American Samoa are not distracted.

**ASSET MANAGEMENT BUILDING
DIVISION (AMB)****AMB PREPARES FOR THE SIDS CONFERENCE IN
AUGUST**

As in the past Independence Celebrations, the Building Inspectors took part in the Independence preparatory works this year.

The United Nation Small Island States Conference 2014 is approaching fast. The Ministry of Works, Transport & Infrastructure's (MWTI) is undoubtedly putting its hand up to ensure that the extensive preparatory works for all venues are completed and ready for use at least a month before the conference.

The Division also represents the Ministry on the Venues and Accommodation Sub-Committees for the Commonwealth Youth Games 2015. As part of a Sub-Committee for the 15 storey building, the Division continues to work alongside the Shanghai Construction Group in the preliminary design works. The multi-storey building is proposed to be located where the Flea Market at Savalalo is at present.

Critical factors in planning are considerations for relocating of flea market vendors and bus terminal services to be finalised and implemented before the commencement of the construction works.

**LAND TRANSPORT DIVISION (LTD)****LTD SITE VISITS TO SIDS VENUE –
TUANAIMATO 27TH JUNE 2014.**

As the construction and preparation works for the Small Island Developing States slowly coming to an end, the LTD paid a visit to the venue to ground proof all civil construction works covering roads, drainage and rock walls.



LTD Team on Site with Lucky Construction
Team Leader

The site visit noted a magnificent amount of work undertaken by the construction workers on site extending from the structural designs, foot paths, roads, rock walls and landscaping. According to the contractors present on site during inspection, most of the ground works are expected to be completed at the end of July 2014 due to some difficulties noted during construction. The inspection team was amazed to observe a huge amount of upgrading works completed for Tuanaimato which is considered another milestone achieved by our small island nation in terms of Infrastructural development.



LTD Team siting the Registration Fale

The site visit was also considered an invaluable activity for the division as part of field work capacity building exercises to observe on how the construction works are carried out and managed as well as learning about the environmental and social constraints contributed to the delay of some civil and ground works.



Landscaping works by Lucky Construction



Footpath Construction Work

POLICY AND PLANNING DIVISION

CABINET APPROVED THE TRANSPORT SECTOR STEERING COMMITTEE.

Transport Sector Steering Committee ('TSSC') is responsible for coordinating programmes and meetings that will look to discuss relevant ideas and key factors that assist in drafting a coherent and well written Transport Sector Plan for the next five years.

The key functions of this Committee include;

- i. To coordinate and monitor elements of TSP:
 - a. Planning and Designing (include the approval of the work plan);
 - b. Approval and Funding (include approval of budget);
 - c. Implementation and Monitoring;
 - d. Annual Reviewing and Reporting; and
 - e. Printing and distribution;
- ii. To identify the resource (financial, capital, human etc) requirements for the formulation of the TSP;
- iii. To monitor and evaluate work progress of the working committees per sub-sector;
- iv. To provide guidance and leadership to the working group in the formulation of the TSP;
- v. To confirm all potential stakeholders in the Transport Sector as identified and provided by the working group;
- vi. To conduct and administer all meetings with stakeholders;
- vii. To ensure that stakeholder consultations are effective and efficient;
- viii. To review line Ministries and stakeholders' roles and responsibilities to ensure consistency among and within sectors;

- ix. To ensure that all Ministries and Agencies are involved in the Transport Sector planning process;
- x. To ensure that the Transport Sector Plan follows the Sector Planning Guidelines;
- xi. To meet on a regular basis to monitor and discuss the progress of the formulation of the plan.

13. General Manager – Chamber of Commerce;

As of now the TSSC still meets occasionally to discuss and converse relevant ideas to improve and eventually bring about the Transport Sector Plan.



One of the TSSC meetings to discuss the Transport Sector Plan

TSSC comprises of the following members;

1. CEO- Ministry of Works, Transport & Infrastructure (Chair);
2. CEO – Ministry of Finance;
3. CEO - Ministry of Foreign Affairs & Trade;
4. CEO – Ministry of Natural Resources & Environment;
5. Commissioner – Ministry of Police;
6. Attorney General – Office of the Attorney General;
7. CEO – Land Transport Authority;
8. General Manager – Samoa Airport Authority;
9. General Manager – Samoa Ports Authority;
10. General Manager – Samoa Tourism Authority;
11. General Manager – Samoa Shipping Corporation;
12. General Manager – Samoa Bureau of Statistics;

**CORPORATE SERVICE DIVISION
(CSD)**

CUSTOMER SERVICE IN THE PUBLIC SECTOR.



Ms. Leao Fiaalii (Senior Administration Clerk) was our Ministry’s representative at the Customer Service in the Public Sector Training coordinated by the Public Service Commission. The training was for one week from 10 – 14 February 2014 and was held at the Millenia Hotel Conference Room. The sole purpose of this workshop was to enlighten and broaden the knowledge and skills of frontline employees in giving the best customer service to the public.

The Corporate Service division utilized these opportunities as refresher to its employees and those attended are not only encouraged to apply knowledge and skills acquired from the training in the performance of their duties but also to share with other staff members.

Induction Course:

The Induction Course for our Ministry this year was conducted by the Corporate Service Division on the 14th May 2014 at the MWTI conference room. The training was mainly focused in familiarization of new recruits with the Ministry processes, PSC Working conditions and Entitlements, PSC Values and Code of Conduct. It was a presentation worth done and time worth spent since all public servants must understand these PSC values and policies.



Ms. Fiaalii had her presentation on the 2nd of April where an invitation was sent to all divisions especially with those dealing with the public or frontline employees to attend. The presentation was refreshing and fun and it also emphasized the importance of everyone working together and it is everyone’s responsibility to ensure that we are the PUBLIC SERVANTS and must never provide an unwanted service for the country. The presentation was very broad but simple things to abide with are; a humble attitude in dealing with a problem, nice tone, and a smile are just the tickets to satisfy a customer.

Resignation

1. Romulus Ropati (Policy and Planning Officer) resigned on the 29/04/2014 to take up his new post at the Public Service Commission after working in the ministry for 4 months.

2. Morelly Teo (Office Assistant) resigned on the 23/05/2014 to travel to Hawaii for good.
3. Atonio Petelo (Driver) resigned on the 20/06/2014 due to personal reasons.

MWTI welcomed on board two new employees for the Policy and Planning Division;



Elvin Faafetai
(IT Officer)



Nina Tala (Policy & Planning Officer)

Promotion:



Ms Victoria Sivaovao was promoted to the Accounting Officer position on the 10/06/14 after serving the Ministry as a Senior Accounts Clerk for 5yrs.

SOCIAL COMMITTEE: HEALTH INITIATIVES

The main problem facing the working community nowadays is working too hard and too much without having the time to relax and exercise.



The social committee has provided a couple of health initiatives for the employees to enjoy after work. One is the mix touch rugby at the Marist Compound at Mulivai, and the other is the Zumba exercise behind the Government building every Tuesday and Thursday. Everyone is welcome to join the fun. Muriel of the CSD and Abrian of CAD are the masterminds behind this useful and attentive plan. "A fit worker is a happy worker".



The Ministry also participated in the 52nd Independence Day marching parade!!



Thus spare some time from your busy schedule at work to stretch and smile, just loosen up and relieve the stress.



MWTI was also involved in Samoa's national clean up day before Independence!



HAPPY READING AND HAVE A NICE DAY!!!